

# Purchase Order



**P.O. No:** 95379

**Ac No:** V1957

**Date:** 9/15/2023

**Ordered By:** Ty Gerber

**Required:** 10/6/2023

**PO Ref:**

Vendor Name:

The Bindery  
8201 Brooklyn Blvd Ste 1500  
Brooklyn Park, MN 55445  
(800) 851-6598

Ship To:

Suttle-Straus, Inc.  
1000 Uniek Drive

WAUNAKEE  
WI  
United States  
53597  
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-MECH	The Bindery - Coil Bind			10/6/2023	3,015	1,220.00 /1000	OS-MECHANICAL BINDING	3,678.30

Title: 45-679 Corporate Persona guide  
Binding Type: Wire-O  
Number of Cover Pages: 4  
Cover Stock: 100# Coated Cover  
Furnished as: Trimmed to final  
Number of Tabs: 6 – Front Cover is Tab position 1  
(SS will diecut the tabs)  
Tab Stock: 100# Coated Cover  
Tab Final Size: 9 x 9  
Tabs Furnished: Trimmed to final  
Number of Body Pages: 26  
Body Stock: 80# Uncoated Cover  
Furnished as: Single sheets trimmed to final  
Final Cover Size: 9 x 9  
Final Body Size: 8.5 x 9  
Bound on the: 9  
Element Color: White  
Shrink-wrap in 1s  
Pack in: Vendor Cartons  
% overs we will accept: 1  
Vendor Quote Number: Q70868 R1

Stock to arrive 9/29

Finish samples from sample material provided.

## Instructions and Conditions

1. Please put the PO number on all packages, bills of lading and invoices

**Sub Total** **\$3,678.30**

**Shipping** **\$0.00**

**Total Tax** **\$0.00**

Authorized By: \_\_\_\_\_ Approved By: \_\_\_\_\_

**Total** **\$3,678.30**