

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
421787	9/06/23	1

VENDOR: 97785

BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:

POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: SPELZER

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	1004	EA		6 X 9 NOTEBOOK	1.06

DELIVERY DATE 9/18/23

AAGARD - ORDER #1990495

6 X 9 NOTEBOOK - BINDERY'S QUOTE #Q69900

WIRE-0 BINDING - SEE INSTR.

MATERIALS TO THE BINDERY 9/14/23, COMPLETE 9/18/23

PALMER TO SUPPLY ADD'L 3% FOR SPOILAGE

PO TOTAL

1064.24

Purchase Order Request

Date of Request:

Customer Name: Aagard

Customer #: 521121

Sales Order #: ~~1938210~~ / 1990495

Form ID #: 2206448

Job Description: 6 x 9 Notebook

Quantity: 1000

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q69900

Price: \$1.06 ea

Date to Vendor:

9/14

Date Back From Vendor:

9/18

Vendor instructions:

- cut common sheets from press sheets down to 6" x 9"
- count 50 common sheets
- add covers
- punch holes for binding
- bind with BLACK wire loop (Wire-O) binding on the 9" edge
- bulk pack in cartons

CVR - 100 # classic stipple CVR
Imp Red

Special instructions:

Estimate



the Bindery
INNOVATIVE FINISHING SOLUTIONS

DATE: 3/27/2023
TO: Lisa Berg
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q69900

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project:

- count 50 common sheets
- add covers
- punch holes for binding
- bind with a black wire loop (Wire-O) binding on the 9" edge
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 2 covers-2pp on 120# silk cover, 6 " x 9"
50 common sheets on 60# offset, 6 " x 9"
• Materials are furnished as single sheets trimmed to final size
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

Price: 1,000 books \$1.06 per book
2,000 \$0.97

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Finish With Us!