

Job# 42583

Date: 7/26/2023

PURCHASE ORDER

72357MS

VERSA PRESS, INC.

1465 Spring Bay Road
East Peoria, IL 61611-9788
Ph. 1-309-822-8272
FAX 309-822-8141

Plant Location:
Spring Bay Road/Route 26



(5 Mi. North of Junction of
Route 26 & Route 116)

To: **The Bindery**

8309 Brooklyn Blvd

Brooklyn Park, MN 55445

Attn: **Eric Feuerstein**

QUANTITY	DESCRIPTION	UNIT PRICE
3000	Title: 2022 ANNUAL REPORT	0.28
(5% Maximum Over Run)	For: Ralph Drollinger	
	- Follow enclosed specs	
(5% Maximum Under Run)	- 3000 Copies @ \$ 0.28 / Each (per quote)	
	- Use 48" x 40", 4-Way - P-1 pallets	
	Send 2 sample books to Versa Press, Inc.	
	Ship signatures: 08/18/2023	
	The Bindery to Ship: 08/31/2023	
<div>HOLD UNTIL RELEASED BY VERSA PRESS, INC.</div>		
Job No: J23-55172	Total Price: \$840.00	

ORDERED BY: **Mark Sanders**

RECEIVED :

VERSA PRESS, INC.

Rev. 10/29/19

DATE

07/26/23

DATE NEEDED

08/31/23

VENDOR

The Bindery

ATTENTION

Eric Feuerstein

QUOTE NUMBER

Q70142R2

VERSA PRESS CONTACT

Mark Sanders

TITLE

2022 Annual Report

PUBLISHER

Ralph Drollinger

RUN QUANTITY

3,000

TOTAL PAGES

56

TEXT TRIM SIZE

11

OBLONG ☒ Yes

8 1/2

NUMBER OF SIGNATURES

☐ 32's ☐ 24's ☐ 18's ☒ 16's ☐ 12's ☒ 8's ☐ 6's ☐ 4's ☐ 2's

HEAD TRIM

1/8"

GUTTER TRIM

1/4"

SEQUENCE OF SIGNATURES

1 - 16, 1 - 8, 2 - 16's

TEXT STOCK

80 # COATED MATTE

PPI

454

COVER STOCK

14 Pt. C1S, Laminated Cover

MATERIALS PROVIDED AS:

☐ Book Blocks (Trimmed Three Sides) ☒ Folded Ungathered Signatures ☐ Flat sheets to fold at vendor

CASE COVER WRAP

FINISH

SPINE OF 3 PIECE CASE

FINISH

☐ Printed cover ☐ Dust Jacket

CASE STAMPING

☐ Stamped sample case ☐ Foil Color(s) ☐ Foil Stamp Die ☐ Deboss Die ☐ PDF file provided by Versa

☐ Smythe Sewn ☐ Side Sewn ☐ Adhesive Bound ☐ PUR glue ☐ Shrink Wrap (Convenient Pkgs)

☐ Bindery Board (Caliper) ☐ Flat Back (With Board Spine) ☐ Shrink Wrap (Individually)

☐ 80# Matching End Sheets ☐ Reinforced End Sheet ☐ Shrink Wrap - Qty

☐ 80# Special End Sheets

☐ Head & Foot Bands

BINDING TYPE

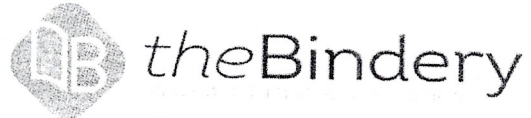
☒ Perfect ☐ Otabind ☐ PUR glue ☐ Spiral Wire (Tin) ☐ Spiral Wire (Color) ☐ Double Wire-O (Color) ☐ GBC (color) ☐ Other

PACKING INSTRUCTIONS

☒ Cartons Supplied by Vendor ☐ Furnished cartons ☐ SPECIAL CARTON INSTRUCTIONS

Special Instructions

Estimate



DATE: 7/14/2023
TO: Jackie Miller
Versa Press, Inc.
FROM: Eric Feuerstein
QUOTE: Q70142R2

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *2021 Annual Report*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 11" x 8-1/2" (8-1/2" bind edge)
- bulk pack in cartons

Quantity: see below

You furnish:

- 1 cover-wraparound for perfect binder on 14pt C1S
- 28 sheets on 80# gloss book/text
- Text is furnished as folded signatures (3-16pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

Price:

750 books	\$0.76 per book
3,000	\$0.28

- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!

Standard Shipping Instructions

6239

RALPH DROLLINGER

Contact Instructions:

Fax Instructions:

Truck Type:

Delivery Instructions:

Special Instructions: This is a commercial location; don't need a liftgate, we have a forklift. My shop is at a nearby location, though, so I need to schedule the delivery and then hopefully get a heads-up call when close.

**HOLD UNTIL RELEASED
BY VERSA PRESS, INC.**

Packing List:	True	True	True	False	True	False	True
Bill Of Lading:	True	True	False	False	True	False	True
Skid Topper:	False	False	True	False	False	False	False
							PrePay Required: False

Product

Qty

Branch Name

Contact Name

Ship Method

Ship Instructions

All
Books

George Wiley

Common Carrier

Warehouse: 135 E. Santa Clara, Unit C
Arcadia, CA 91006

Phone: 626 665 6166 c.c./l

Ext:

Fax:

Carrier Name:

CarrierAcctNo:

Dock Hours:

Payment Type:

Location Instr:

3rd Party Bill to - Contact Cindy Scalf @ Versa for carrier.
Call for Appt.

Bill To Information

Forward Information

Versa Press, Inc.
1465 Spring Bay Rd.
East Peoria, IL 61611
(309) 822-8272

8/22/2023

2:31:59 PM

Bindery Work Order

Page: 1

Job No: J23-55172		Q23-56240		Status Group: 2332.3		Box No: No Box		Qty / Stack:	
Sales Rep: JM		Order Entry: TS2		Planner: MS2		No of Boxes:		No. Stacks:	
RALPH DROLLINGER				6239		Books / Box:		Approx Maj. Sheets:	
2022 ANNUAL REPORT						Max Box Wt: N/A		Min. Sheets:	
ISBN:		PO:				Label Box: 1 End		Top Sheets:	
Reprint:		Due Date: 8/9/2023				Pallet Size: 48" x 40", 4-Way - P-1			
Trim Size: 11 x 8 1/2		Spine: 0.17				Max PalletHt: N/A			
Trim Size (mm): Non-Standard		Spine (mm): 4.3				Recipe: 0		Recipe Name: None	
Number Books: 3000						No Layers: 0		Toggle: 0	
No64s:		No32s:		No18s:		Pattern: 0		Boxer Per Layer: 0	
No16s: 3		No12s:		No8s: 1		Boxes Per Skid: 0			
No6s:						Comments:			
Max Run: 3150		Min Run: 2850							

Status	Product Description	Qty	Ship Method	Max Run	Min Run	Instructions

RALPH DROLLINGER

2022 ANNUAL REPORT

QTY:

WT:

Lbs