

Date: 4/24/2023

PURCHASE ORDER

71046TG-BIND

VERSA PRESS, INC.

1465 Spring Bay Road
East Peoria, IL 61611-9788
Ph. 1-309-822-8272
FAX 309-822-8141

Plant Location:
Spring Bay Road/Route 26

(5 Mi. North of Junction of
Route 26 & Route 116)

To: **The Bindery**

8309 Brooklyn Blvd

Brooklyn Park, MN 55445

Attn: **Eric Feuerstein**

| QUANTITY | DESCRIPTION | UNIT PRICE |
|-----------|---|-------------------------|
| 900 | Title: 977841 / PIANO PRELUDE SERIES - VOL 10 | 3.05 |
| 3% overs | For: Concordia Publishing House | |
| NO UNDERS | - Follow enclosed specs | |
| | - 900 Copies @ \$ 3.05 / each | |
| | - Use 48" x 40", 4-Way - P-1 Pallet(s) | |
| | - Ship per attached shipping instructions. | |
| | Carton label(s) enclosed | |
| | Send 2 sample books to Versa Press, Inc. | |
| | Customer Supplied Covers | |
| | Ship signatures and chip board: 05/26/2023 | |
| | The Bindery to ship: 06/19/2023 | |
| Job No: | J22-54014 | Total Price: \$2,745.00 |

ORDERED BY: **Tamara Gilbert**

RECEIVED :

VERSA PRESS, INC.

DATE

04/24/23

DATE NEEDED

06/19/23

VENDOR

THE BINDERY

ATTENTION

ERIC FEUERSTEIN

QUOTE NUMBER

Q70252

VERSA PRESS CONTACT

TAMARA GILBERT

TITLE

977841/PIANO PRELUDE SERIES- VOL 10

PUBLISHER

CONCORDIA PUBLISHING HOUSE

RUN QUANTITY

900

TOTAL PAGES

216

TEXT TRIM SIZE

9

X

OBLONG ☐ NO

12

NUMBER OF SIGNATURES

☐ 32's ☐ 24's ☒ 12's ☐ 18's ☐ 16's ☐ 12's ☐ 8's ☐ 6's ☐ 4's ☐ 2's

HEAD TRIM

1/4

GUTTER TRIM

1/4

SEQUENCE OF SIGNATURES

12-18's

TEXT STOCK

70 # White Offset

PPI

384

COVER STOCK

CUSTOMER SUPPLIED COVERS

MATERIALS PROVIDED AS:

☐ Book Blocks (Trimmed Three Sides) ☒ Folded Ungathered Signatures ☐ Flat sheets to fold at vendor

CASE COVER CLOTH

FINISH

SPINE OF 3 PIECE CASE

FINISH

☐ Printed cover ☐ Dust Jacket

CASE STAMPING

☐ Stamped sample case ☐ Foil Color(s)

☐ Foil Stamp Die

☐ Deboss Die ☐ PDF file provided by Versa

☐ Smythe Sewn ☐ Side Sewn ☐ Adhesive Bound ☐ PUR glue ☐ Shrink Wrap (Convenient Pkgs)

☐ Bindery Board (Caliper) ☐ Flat Back (With Board Spine) ☒ Shrink Wrap (Individually)

☐ 80# Matching End Sheets ☐ Reinforced End Sheet ☐ Shrink Wrap - Qty

☐ 80# Special End Sheets

☐ Head & Foot Bands

BINDING TYPE

☐ Perfect ☐ Otabind ☐ PUR glue

☐ Spiral Wire (Tin) ☐ Spiral Wire (Color)

☐ Double Wire-O (Color) ☐ GBC (color)

☒ Other SEMI-CONCEALED WIRE-O BLACK

PACKING INSTRUCTIONS

☒ Cartons Supplied by Vendor ☐ Furnished cartons

SPECIAL CARTON INSTRUCTIONS

Special Instructions

 INSERT 1 PIECE OF 8 3/4" X 12 CHIPBOARD (SUPPLIED BY VERSA) BETWEEN
 FRONT COVER AND 1ST PAGE OF TEXT. THEN SHRINK WRAP INDIVIDUALLY.

NOTE CUSTOMER SUPPLIED COVERS SHIPPED DIRECTLY TO YOU.

Estimate



the Bindery
INNOVATIVE FINISHING SOLUTIONS

DATE: 4/19/2023
TO: Hailie Johnson
Versa Press, Inc.
FROM: Eric Feuerstein
QUOTE: Q70252

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors #1 - 32

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Piano Prelude Series Vol 10*

- gather signatures and covers
- 4-side trim to 9" x 12" (12" spine)
- add covers
- punch holes for binding
- bind with a semi-concealed standard color wire loop (Wire-O) binding on the 12" edge
- shrinkwrap finished books individually
- bulk pack in cartons

Quantity: see below

You furnish: 1 covers-wrap semi-concealed on 18pt c1s
114 sheets on 70# offset

- Text is furnished as folded signatures (12-16pp, 1-12pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished trimmed to final size
- Covers are furnished appropriately scored and folded backwards on the punch score
- All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

| | | |
|--------|-----------|-----------------|
| Price: | 500 books | \$3.58 per book |
| | 700 | \$3.31 |
| | 900 | \$3.05 |

- Prices include cartons
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.
- If you want us to fold the covers backward on the punch score extra charges will apply.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Finish With Us!

Standard Shipping Instructions

CONCORDIA PUBLISHING HOUSE

Contact Instructions:

Fax Instructions:

Truck Type:

Delivery Instructions: **WHEN BOOKS ARE READY TO SHIP YOU MUST CONTACT CINDY SCALF @ VERSA PRESS WITH TOTAL COUNTS & WEIGHTS FOR A FREIGHT CARRIER.**

Special Instructions: **DO NOT SHIP BY YRC.**

| | PO# | ISBN | Title | Ship Instr | Loc Instr | Versa | Email |
|-----------------|-------|-------|-------|------------|-----------|-------|-------|
| Packing List: | True | True | True | True | True | False | True |
| Bill Of Lading: | True | False | False | False | True | False | False |
| Skid Topper: | False | False | True | False | False | False | False |

| Product | Qty | Branch Name | Contact Name | Ship Method | Ship Instructions |
|-------------|-----|---|--------------|-----------------------------|--|
| Bound Books | Bal | Shipping-CONCORDIA PUBLISHING HOUSE 3558 SOUTH JEFFERSON AVENUE ST. LOUIS | MO | Common Carrier 63118 | ITEM# 977841; PO# 10202 & THE TITLE MUST BE PRINTED ON THE PACKING LIST & THE BOL. WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: mary.rakoski@cph.org; mike.resendez@cph.org; mark.jarus@cph.org; charlie.carretti@cph.org; mschwinn@versapress.com; hjohnson@versapress.com |

Phone: 314-268-1000

Ext:

Fax:

Carrier Name: Not Selected

CarrierAcctNo:

Dock Hours: 8 AM - 4 PM MON-FRI

Payment Type: 3rd Party Bill

Location Instr: 5 OR MORE PALLETS REQUIRE A DELIVERY APPOINTMENT.

| Bill To Information | Forward Information |
|---|---------------------|
| VERSA PRESS, INC. 1465 SPRING BAY ROAD EAST PEORIA, IL. 61611 PHONE#: 309-822-8272 | |

Standard Shipping Instructions

| <u>Product</u> | <u>Qty</u> | <u>Branch Name</u> | <u>Contact Name</u> | <u>Ship Method</u> | <u>Ship Instructions</u> |
|----------------|------------|---|---------------------|-------------------------|--|
| Sample Books | 23 | Shipping-CONCORDIA PUBLISHING HOUSE ATTN: MARK JARUS 3558 SOUTH JEFFERSON AVENUE ST. LOUIS | MO | Ground 63118 | ITEM# 977841; PO# 10202 & THE TITLE MUST BE PRINTED ON THE PACKING LIST. WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: mary.rakoski@cph.org; mike.resendez@cph.org; charlie.carretti@cph.org; mark.jarus@cph.org; mschwinn@versapress.com; hjohnson@versapress.com |

Phone: 314-268-1000

Ext:

Fax:

Carrier Name: UPS

CarrierAcctNo:

Dock Hours

Payment Type: PrePaid

Location Instr:

| Bill To Information | Forward Information |
|---------------------|---------------------|
| | |

From Versa Press to Concordia Publishing House

977841 / PIANO PRELUDE SERIES: LUTHERAN SERVICE
BOOK, VOL. 10

P.O. NO.: 10202



ITEM NO. 977841



JOB NO. 413418



ISBN

QTY/BOX



Bindery Work Order

| | | | | |
|---|---------------------|----------------------|-------------------------------------|--------------------|
| JobNo: J22-54014 | Q22-63651 | Status Group: 2319.5 | Box No: | Qty / Stack: |
| Sales Rep: MS | Order Entry: KC | Planner: TG | No of Boxes: | No. Stacks: |
| CONCORDIA PUBLISHING HOUSE | 35 | | Books / Box: | Maj. Sheets: |
| 977841 / PIANO PRELUDE SERIES: LUTHERAN SERVICE BOOK, VOL. 10 | | | Max Box Wt: N/A | Min. Sheets: |
| ISBN: | PO: 10202 | | Label Box: 1 End & 1 Side | Top Sheets: |
| Reprint: | Due Date: 5/12/2023 | | Pallet Size: 48" x 40", 4-Way - P-1 | |
| Trim Size: 9 x 12 | Spine: 0.58 | | Max Pallet Ht: 45" | |
| Trim Size (mm): Non-Standard | Spine (mm): 14.7 | | Recipe: 0 | Recipe Name: None |
| Number Books: 900 | | | No Layers: 0 | Toggle: 0 |
| No64s: | No32s: | No18s: 12 | Pattern: 0 | Boxer Per Layer: 0 |
| No16s: | No12s: 0 | No8s: 0 | Boxes Per Skid: 0 | |
| No6s: 0 | | | Comments: | |
| Max Run: 927 | Min Run: 900 | | | |

| Status | Product Description | Qty | Ship Method | Max Run | Min Run | Instructions |
|--------|---------------------|-----|----------------|---------|---------|--|
| | Sample Books | 23 | Send With Load | 0 | 0 | ITEM# 977841, PO# 10202 & THE TITLE MUST BE PRINTED ON THE PACKING LIST& THE BOL. WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: mary.rakoski@cph.org;mike.resendez@cph.org;charlie.carretti@cph.org;mark.jarus@cph.org; mschw inn@versapress.com; hjohnson@versapress.com |
| | Bound Books - Bal | 877 | Common Carrier | 904 | 877 | ITEM# 977841, PO# 10202 & THE TITLE MUST BE PRINTED ON THE PACKING LIST& THE BOL. WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: mary.rakoski@cph.org;mike.resendez@cph.org;charlie.carretti@cph.org;mark.jarus@cph.org; mschw inn@versapress.com; hjohnson@versapress.com |
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