Outside Vendor Scheduling Form				
Impressions Inc.			Schedule Dates	
1050 Westgate Drive	To Date:_	<u>Quantity</u>	From Date:	<u>Quantity</u>
St. Paul, MN 55114				
Telephone: (651) 646-1050				
Fax: (651) 646-7228				
Job Contact:				
Scheduling: Curt Hansen				
Vendor: The Bindery Inc			PO # / Job #: _	613775
8201 Brooklyn Blvd Suite 1500				
Brooklyn Park MN 55445			Outside Vendor	000040
Ph: (763) 201-2800			Quote Number:	Q69910
Vendor Contact: Justine Carpenter Phone: (763) 201-2800 Fax:				
Job Description:				
220 Page + Cover Perfect Bound Manual / M983738A001 rev A / 2020-01-23				
Finished Size: 5.5" x 8.5"				
Cover Stock: 80# Gloss Cover / Text Stock: 60# Gloss Text				
1,000 quantity = \$.64 each book per Q69910				
Total Quantity Needed to Fill Order: 1,100 Overs Limit: 50 Pieces				
Vendor Instructions:				
Gather 6 - 32 pg, 1 - 12 pg, 2 - 8 pg sigs and 1 - 4 pg cover and perfect bind on 8.5" side.				
Trims: .25" head, .25" foot, 1/8" spine grind off, .25" face - no lip for perfect binding				
Pack in gaylords - TURN IN 5's				
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>>>> RETURN IMPRESSIONS SUPPLIED SAMPLE(S) / PROOF(S) WITH SHIPMENT <>>>				
Impressions requires that you notify us of changes in your product, process or service				
so that we can determine whether the changes may affect the quality of a finished product.				
Shipping (To Vendor) Instructions:				
Full press sheets of covers 2 on, 12.5" x 19" - MARK GUIDE & GRIPPER				
9 folded sigs of text				
1 set of folded sigs #'d 2 - 10				
Sample - PLEASE RETURN				
Gaylords to fit material				
Q	uantity to Ship to V	endor: 1,225	+ ALL GOOD	
☐ Art Board(s)   ☐ Previous Run Samples(s)   ☐ Copy of Proof(s)				
White Copy - Vendor Yellow Copy - Ticket				