

This purchase order was delivered by Ariba Network. For more information about Ariba and Ariba Network, visit <https://www.ariba.com>.



From:
RRD NSSC
PO Box 281588
Nashville, TN 37228
United States

To:
THE BINDERY INC
8201 Brooklyn Blvd Ste 1500
Brooklyn Park, MN 55445-2587
United States
Phone: +1 (763) 2012800
Fax: +1 (763) 2012790
Email: sales@thebinderymn.com

Purchase Order

(New)

0051548386

Amount: \$11,405.70 USD

Version: 1

Payment Terms

4.000% 30

0.000% 60

4 % 30 days / Net 60

Comments

*****ATTENTION*****
Failure to adhere to the following instructions may result in delayed payments.

PACKING SLIPS:

- All shipments, deliveries and pick-ups must be accompanied by a packing slip.
- Packing Slips must be on the outside of the package.
- BOL's/Delivery Receipts/3602's must accompany all loads and must be emailed to twincitiesvendorbols@rrd.com. Failure to send will delay invoice payments. THESE DOCUMENTS SHOULD BE SENT WITHIN 24 HOURS OF ORDER BEING COMPLETED.

CONFIRMATIONS:

SHIPPING:

- All Inbound freight will be handled by RR Donnelley. For LTL and Full Trailer shipments contact RRD Inbound Supplies via fax at 630-226-6517, Phone at 877-744-3818 (EX 3,1,1), or email at rrdlinboundsupplies@tfwwi.com.

For additional information regarding RRD shipping requirements and the required Pick Up Form, see Inbound Routing Guide at: <https://www.rrdonnelley.com/supplier-info/inbound-routing-guide.aspx>

Shipping instructions:

- NOTE: Small package shipments must ship UPS via the following account #: 558635

- Instructions for Local Suppliers - All local suppliers MUST contacts the Chanhassan Plant shipping Department to arrange pick-up with advanced notice. You must provide Job#, PO #, Ready Time, Skid Count, Carton Count & Wright. Email information to kevin.m.tatge@rrd.com; & twincitiesshippingdepartment@rrd.com.

INVOICING:

- All invoices or credit memos pertaining to this purchase order must reference the above Purchase Order Number and be emailed to rrdinvoices@rrd.com.
- Invoices should match the PO quantities and amounts. Items not listed on the PO will not be paid with the exception of Tax and Freight.
- If your Invoice totals more than what was quoted you need to obtain a revised PO prior to submitting your invoice.
- When applicable Invoices should reference the RRD Job# & Job Name.
- Send any inquiries regarding payment status to apcustomerservice@rrd.com

GENERAL:

- RR Donnelley reserves the right to cancel this order at any time without cost or obligation for any item(s) not released.

Terms & Conditions:

This order is subject to the Purchase Order Terms and other documents (including, as applicable, RR Donnelley's D1 Specifications while performing Professional Services, and G1 Specifications while performing applicable Work, for RR Donnelley or its clients) located at <http://www.rrdonnelley.com/supplier-info>. Fulfillment of any part of this order constitutes acceptance. No changes to Products or Services subject to this Order may be made by Supplier without RR Donnelley's prior written approval.

Contact Information

Supplier Address

THE BINDERY INC
8201 BROOKLYN BLVD 1500
BROOKLYN PARK, Minnesota 55445
United States
Email: SALES@THEBINDERYMN.COM
Phone: +1 () 763-201-2800

Fax: +1 () 763-201-2790
Address ID: 0001211867

Buyer ID: 0001211867

Other Information

Company Code: USA1
Purchase Group: 159
Purchase Organization: 1000
Party Additional ID: 0001211867
Requester: Ariba_CIG

Transport Terms Information

Delivery Terms: Transport Condition
Transport Terms: FOB (Free on board)
Transport Location: SEE ROUTING GUIDE

Sold To
Twin Cities - RR Donnelley & Sons Co.
18780 West 78th St
Chanhassen
MN 55317
US

SHIP ALL ITEMS TO

Twin Cities
18780 West 78th St -
Chanhassen, Minnesota 55317
United States
Ship To Code: 5213
Location Code: 5213

BILL TO

RRD NSSC
PO Box 281588
Nashville, TN 37228
United States
Buyer ID: USA1
All invoices should be sent through your Ariba
Network account. Invoicing questions may be
directed to
RRDAP_AribaCustomerService@RRD.com

DELIVER TO

RR Donnelley & Sons Co.

Line Items

Line #	No. Schedule Lines	Part # / Description	Type	Return	Qty (Unit)	Need By	Unit Price	Subtotal
10	1	NOT AVAILABLE Toro - Spiral Bind & Drill	Material		10,005.000 (EA)	9 May 2023	\$1.14 USD	\$11,405.70 USD

Control Keys

Order Confirmation: allowed
Ship Notice: not allowed
Invoice: is not ERS

Comments

Item text:

Vendor Contact:
Name: Joe Hennen
Phone: 952.221.6610
Email: twincitiesoutsidefinishing@rrd.com

TC Doc Number: 6023_1333230421
Job Title: TORO Job# 98703
Sold Estimate Number: 905904-21
To Vendor Date: 5/2/2023
Vendor Complete Date: 5/9/2023

Special Vendor Required by Customer: No,

VENDORS QUOTE #: Q70135
FSC, SFI, PEFC REQUIRED: No
Chain Of Custody number:
Medical Device job: No
Billable Overs Allowed: 0%

QUANTITY + SAMPLES: 10,000 + Samples: 5
Ship sample to : RRD Twin Cities, Attn: Sample Dept.

RRD TO SUPPLY:
Covers - 26 x 40 sheets printed 4-up 1 side
Body sigs will com to you folded as:
Body - 7 - 16pg signatures
1 - 8pg sig

VENDOR SERVICES REQUIRED:

- 1) Trim Covers
- 2) Spiral Bind with black plastic on the 11"
- 3) 3 hole drill
- 3) shrinkwrap in 10's, carton in 10's

MATCH SAMPLE OR PROOF PROVIDED

FINISHED SIZE: 8.5 x 10.875

CARTONS: RRD Supplied - Must pack in 10's

LABELS:
CUST NAME: TORO UNIQUE LIGHTING
WCSS DESC: 2023 UNIQUE LIGHTING SYSTEM CATALOG
CUST ITEM: 23-0040-ULS
QTY/CRTN: YES
WCSS JOB: CM-98703-0001

SHIP TO: RRD CHANHASSEN - Attn: Shipping

SEND COPY OF PO TO:
Augie McKibben
augie.j.mckibben@rrd.com

Accounting

General Ledger	ID	0000200113
Percentage	Percentage	100.00

Schedule Lines

Schedule Line #	Delivery Date	Ship Date	Quantity (Unit)	Customer Proposed Qty (Unit)	Customer Proposed Delivery Date
1	9 May 2023 10:00 AM PDT		10,005.000 (EA)		

Other Information

Receiving Type:	1
Corporate Customer Name:	TORO UNIQUE LIGHTING
SAP Plant:	5213
Account Category:	G
Purchasing Control:	RRDDisc

Purchase Group:	159
Profit Center:	USA1_P5213
Purchase Organization:	1000
Job Number:	98703
RRD Item or AG Nbr:	mospoutserv-ea
External Line Number:	00010
Estimated days for inspection:	0
Classification Domain:	ERPCommodityCode
Classification Code:	71000000

Order submitted on: Monday 24 Apr 2023 10:00 AM GMT-07:00
Received by Ariba Network on: Monday 24 Apr 2023 5:22 AM GMT-07:00
This Purchase Order was sent by RR Donnelley AN01494374958 and delivered by Ariba Network.

Sub-total: \$ 11,405.70 USD
