

ORDER NO. 3500744879

Issued on Tuesday, February 28, 2023 IST  
Created on Tuesday, February 28, 2023 IST by Alexa Balboni

**SUPPLIER:**  
THE BINDERY  
8201 BROOKLYN BLVD, STE 1500  
BROOKLYN PARK, MN 55445  
United States  
Phone: +1 763-201-2800  
Fax: +1 763-201-2790

**TOTAL AMOUNT**  
\$3,104.50 USD

**SHIPTO(PLANT):**  
Alexa Balboni  
4000 Pheasant Ridge Dr NE  
Blaine, MN 55449  
United States  
**DELIVER TO:**  
Alexa Balboni

**BILL TO:**  
The Estee Lauder Companies  
P.O. Box 42691  
Norcross, GA 30091  
United States

Payment Terms: Within 30 days due net

LINE ITEM DETAILS ( 1 LINE ITEM )

NO.	DESCRIPTION	PART NUMBER	QTY	NEED- BY DATE	UNIT PRICE	PRICE UNIT QUANTITY	PRICE UNIT	UNIT CONVERSION	PRICING DESCRIPTION	AMOUNT	ORDER CONFIRMATION STATUS
1	FY23 - The Bindery Q3 Up Close Color Kits		3,104.5 each	Thursday, March 2, 2023 IST	\$1.00 USD	1				\$3,104.50 USD	Unconfirmed

Full Description: FY23 Q3 Up Close Color Kits - Canadian  
300 US kits - \$8.87 per kit, \$2661.00/Lot  
50 CA kits - \$8.87 per kit, \$443.50/Lot

Req. Line No.: 1  
Incoterms: Ex Works  
Incoterms Location: CRYSTAL, MN  
Incoterms Code: EXW  
Requester: Alexa Balboni  
PR No.: PR869175

**TOTAL AMOUNT**  
\$3,104.50 USD

TERMS AND CONDITIONS OF PURCHASE

All purchase orders are subject to our terms and conditions. You will have previously received a copy of these, but a further copy can be sent on request. Terms and conditions can also be found on our website <https://supplierportal.elcompanies.com>. All Invoices must quote the above purchase order number. All invoices must be sent to Finance within 60 days after delivery of goods or service.

Non E-Invoicing Invoices should be emailed to [NA-poinvoices@estee.com](mailto:NA-poinvoices@estee.com). Please ensure the correct purchase order number is listed on the respective invoice copy prior to submitting. Invoices without a purchase order number listed may incur a delay in payment.

For any questions in regards to invoice processing or payments please reach out to our ELC North America Accounts Payable team at [NApayables@estee.com](mailto:NApayables@estee.com)