



Pro Print, Inc.  
 3920 Airpark Blvd  
 Duluth, MN 55811  
 Phone: (218) 722-9805  
 Fax: (218) 722-9914  
 Email: achristianson@proprintus.com

# Purchase Order

PO Number: 7558  
 Page: 1

## PENDING

To:

**The Bindery**  
**Mike Cress**  
**8201 Brooklyn Blvd #1500**  
**Brooklyn Park, MN 55445**

Ship to:

**The Truly Co, LLC**  
**Lindsay May**  
**17081 Jackson Trail**  
**Lakeville, MN 55044**

Phone: (800) 851-6598 Fax: (763) 201-2790 Account No: Terms: Net 30 Confirmed By: FOB: Ship Via: -Customer Pick-up	Ship To Phone: (952) 854-1100 Ship To Fax: Buyer: katiec Requester: katiec Order Date: 2/16/23 Quote Number: Q69335 Notes: Please see below
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LN	Quantity	Vendor Stock No. Our Stock No.	Job	Description	Unit Price UOM	Amount	Due	Tax
1	505		127692:01	Truly Magazine Perfect Bind	\$1.18	\$595.90	3/24/23	N

Covers supplied as press sheets - 2 up on 20.8 x 29.5, 100# Dull Cover

48 Inside Pages supplied as 3-16 pg. folded signatures, 80# Dull Text

Trim covers, collate with insides, perfect bind on 11" edge; final trim to 8.5 x 11. Shrink wrap books in convenient lifts to help protect them from scuffing. Pack in plain cartons & skid pack.

Quote: Q69335

Lot

EA



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2 \*\*\*\*\*  
 PLEASE WATCH DURING BINDERY:  
 - there is a color bar on the spine - it MUST start .9583" up from the bottom  
 - this needs to be consistent in the finished books

- PLEASE ALSO WATCH THAT ALL INSIDE PAGES ARE TRIMMED. The client had found a batch in a previous run where some inside pages were still attached at the fold on the face.

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prev. PO 6876

BLIND DROP SHIPS to Client When Complete:  
 Email kcarl@proprintus.com with skid dimensions and weight; we will schedule courier for pick up.

Invoice & 5 samples to Katie at Pro Print

Cartons must be packed tightly, full as possible & securely taped on all edges. Cut cartons down to fit whenever possible or fill with dense packaging material to eliminate shifting & scuffing during transit. Place chipboard dividers in cartons containing rows of smaller items & place top sheet inside all cartons before sealing. All skids to be wrapped & cross banded through center of skid with skid board on top & corner protectors. Place order(s) on as few skids as possible. Call Katie @ Pro Print to schedule pick up via truck whenever possible. If shipping parcels use Pro Print UPS #569849 or FedEx #105873638 & use job or PO # as reference on shipping label. Indicate quantity & contents on carton. Always use plain cartons. Invoice & Samples to Katie @ Pro Print. RETURN ALL ORIGINAL MATERIALS & PROOFS/SAMPLES to Pro Print. PLEASE CONTACT US WITH A CONFIRMATION OF ORDER & SHIP DATE. It is assumed that vendor agrees with purchase order contents unless notified immediately. Your earliest response to this order is greatly appreciated. If there should be any questions or concerns please feel free to contact Katie any time at the number below.

Subtotal \$595.90

Notes: Truly Magazine - Perfect Binding Total \$595.90

\*\*\*materials must be to vendor by 3/20 to make turn time!\*\*\*