

38629

## 68905MS

To: **The Bindery**

**Brooklyn Park, MN 55445**

Attn: **Eric Feuerstein**

ORDERED BY: **Mark Sanders**

RECEIVED :

# THE BINDERY BIND ORDER

Use this sheet or provide all information on your Purchase Order

TYPE OF BINDING: **PERFECT [ X ]**

**PUR GLUE**

DATE

12/07/2023

DATE NEEDED

02/20/2023

CUSTOMER NAME

VERSA PRESS for LES GIBLIN LLC

PURCHASE ORDER NUMBER

68905MS

PERSON TO CONTACT

Mark Sanders

TITLE OF JOB

THE ART OF DEALING WITH PEOPLE

QUANTITY

2,000

NUMBER OF PAGES

56

NUMBER OF SIGNATURES

1 - 32, 1 - 16, 1 - 8

SEQUENCE OF SIGNATURES

1 - 8, 1 - 16, 1 - 32

TRIM SIZE

5-1/2" X 8-1/2"

TRIMS

1/8" HEAD, 1/16" GUTTER

PACKING INSTRUCTIONS

☒ CARTONS BY THE BINDERY

☐ CARTONS FURNISHED

SPECIAL PACKING INSTRUCTIONS

NO COPY/TEXT ON SPINE IS BY DESIGN

HINGE SCORE

BODY STOCK

50# 520 PPI WHITE OFFSET

COVER STOCK

10PT C1S, GLOSS LAMINATED

DRILLING HOLE SIZE

SPACING

FOLDING

BY VERSA

☐ BY THE BINDERY

☐ BY OTHERS

COVER SCORE

☐ 2 SIDES

☐ 4 SIDES (SIDE GLUE)

☐ SIDE WIRE STITCH

DELIVERY OR PICK-UP INSTRUCTIONS



**the Bindery**  
MINNAPOLIS, MN 55445

**DATE:** 11/29/2022  
**TO:** Shelly Buttrum  
Versa Press, Inc.  
**FROM:** Eric Feuerstein  
**QUOTE:** Q68525

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *The Art Of Dealing With People*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 5-1/2" x 8-1/2" (8-1/2" bind edge)
- bulk pack in cartons

**Quantity:** see below

**You furnish:** 1 cover-wraparound for perfect binder on 10pt C1S  
28 sheets on 50# offset

- Text is furnished as folded signatures (1-32pp, 1-16pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

**Price:**

1,000 books	\$0.52 per book
2,000	\$0.32
3,000	\$0.25
4,000	\$0.21

- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

#### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Krista Kolstad**  
763-201-2715

**Mike Cress**  
763-201-2725

*Finish With Us!*



# Standard Shipping Instructions

## LES GIBLIN LLC

Contact Instructions:

Fax Instructions:

Truck Type:

Delivery Instructions: WHEN BOOKS ARE READY TO SHIP CONTACT CINDY SCALF @ VERSA PRESS WITH TOTAL COUNTS & WEIGHTS FOR A FREIGHT CARRIER.

Special Instructions: DO NOT SHIP UNTIL RELEASED BY VERSA PRESS.

	PO#	ISBN	Title	Ship Instr	Loc Instr	Versa	Email
Packing List:	True	True	True	False	True	False	True
Bill Of Lading:	True	True	False	False	True	False	True
Skid Topper:	False	False	True	False	False	False	False

Product	Qty	Branch Name	Contact Name	Ship Method	Ship Instructions
Bound Books	Bal	Shipping-CARDINAL PUBLISHERS GROUP  ATTN: RUSS RANEY WAREHOUSE INVENTORY 2402 N. SHADELAND AVE SUITE A INDIANAPOLIS, IN 46219		Common Carrier	WHEN BOOKS SHIP EMAIL A COPY OF THE PACKING LIST & BOL TO THE FOLLOWING EMAIL ADDRESSES: <a href="mailto:contactus@skillwithpeople.com">contactus@skillwithpeople.com</a> ; <a href="mailto:bopper@versapress.com">bopper@versapress.com</a> ; <a href="mailto:sbuttrum@versapress.com">sbuttrum@versapress.com</a>
Phone: 317-352-8200		Ext:		Fax: 317-879-0872	
Carrier Name: Not Selected		CarrierAcctNo:		Dock Hours:	
Payment Type: 3 <sup>rd</sup> Party Bill					
Location Instr:					

### Bill To Information

VERSA PRESS, INC.  
1465 SPRING BAY ROAD  
EAST PEORIA, IL 61611  
PH# 309-822-8272

### Forward Information

**LES GIBLIN LLC**

**978-0-9616416-3-4**

**THE ART OF DEALING WITH PEOPLE**

**QTY:**

**WT:**

**Lbs**

# Bindery Work Order

JobNo: J22-54469    Q22-66517    Status Group: 2305.2 Sales Rep: BO    Order Entry: ST1    Planner: MS2 LES GIBLIN LLC    4516 THE ART OF DEALING WITH PEOPLE ISBN: 0-9616416-3-0    PO: Reprint: J19-11396    Due Date: 1/31/2023 Trim Size : 5 1/2 x 8 1/2    Spine : 0.15 Trim Size (mm): 139.7 X 215.9    Spine (mm): 3.8 Number Books: 2000 No64s:    No32s: 1    No18s: No16s: 1    No12s:    No8s: 1 No6s: Max Run: 2100    Min Run: 1900	Box No: No of Boxes: Books / Box: Max Box Wt: 40 lbs Label Box: 1 End & 1 Side Pallet Size: 48" x 40", 4-Way - P-1 Max PalletHt: N/A Recipe: 0    Recipe Name: None No Layers: 0    Toggle: 0 Pattern: 0    Boxer Per Layer: 0 Boxes Per Skid: 0 Comments:
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Status	Product Description	Qty	Ship Method	Max Run	Min Run	Instructions
	Bound Books - Bal	2000	Common Carrier	2100	1900	WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST & THE BOL TO THE FOLLOWING EMAIL ADDRESSES: contactus@skillwithpeople.com; bopper@versapress.com; sbuttrum@versapress.com