



Change Order

Date: 4/7/2022
To: Renee Glad
Focus 33, Inc.
From: Krista Kolstad
Change order #: 31410co2
Your PO #: 1475
Your job #: 02486:01
Project name: Workshop Journals

Change: There are 3 foldouts in the book, quoted for all sheets to be single 2pp sheets. We needed to put the book on a different punch machine because of the foldouts. The new unit price also covers the back folding of the cover.

Price: \$1.44 x 750 = \$1,080.00

Note: This change order replaces the 1st document, it is not in addition. Please see new unit price.

Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing