



Change Order

Date: 3/18/2022
To: John Kiebel
Daily Printing
From: Mike Cress
Change order #: 31112co1
Your PO #: 77737
Your job #: 162384
Project name: 2024 2 Column Appointment Books

Change: Trim approx. 1/16" of head and spine of collated books prior to punching due to size variance.

Price: \$2.30 x 1515 = \$3,484.50

Note:

Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing