



Change Order

Date: 2/17/2022

To: Joe Sherry
West Group

From: Jane Etienne

Change order #: 30930co1

Your PO #: 4501044608

Your job #:

Project name: LOEB CONDO ACT USERS MNL 5TH 18 (ONT)

Change: Punching & inserting 20 tabs

Price: \$16.60 x 150 = \$2,490.00

Note: Joe, please confirm we are ordering the larger size printed comb? The company is aware we may need to reorder and will put a rush on the comb printing.

Please review and sign to acknowledge receipt, or issue an updated purchase order.