



## Change Order

**Date:** 5/11/2021

**To:** Renee Glad  
Focus 33, Inc.

**From:** Krista Kolstad

**Change order #:** 28616co1

**Your PO #:** 1200

**Your job #:** 01688:01

**Project name:** Discovery - Foundation Reference Guide

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**Change:** Slipsheet between bound books to prevent further markings.

**Price:** \$0.07 x 5000 = \$350.00

**Note:** We received some books with markings on covers, to prevent any further markings we are going to place a blank slipsheet between bound books. You will have books with markings that did not come from us. Please see additional cost that will be a line item on invoice.

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Please review and sign to acknowledge receipt, or issue an updated purchase order.