



## Change Order

**Date:** 3/24/2021

**To:** Robin Armstrong  
Rengel Printing Company

**From:** Krista Kolstad

**Change order #:** 28367co1

**Your PO #:** po9033

**Your job #:**

**Project name:** 6.5 x 4 Notebooks

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**Change:** Text trimmed narrower than covers, need to trim flush for proper punching/binding

**Price:** \$0.10 x 500 = \$50.00

**Note:**

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Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing