



Change Order

Date: 3/10/2021
To: Erik Haug
John Roberts Company
From: Krista Kolstad
Change order #: 27290co1
Your PO #: 151676
Your job #: 439639
Project name: Wells Fargo Annual Report

Change: Tom Wolf changed final quantity from 500 to 250 bound books.

Price: \$1.89 x 250 = \$472.50

Note: Please see the new unit price for 250 books, Tom changed the quantity during bindery check.

Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing