



Change Order

Date: 1/14/2021
To: Joe Martin
First Impression Group, Inc.
From: Michael Cress
Change order #: 26942co1
Your PO #: 12238
Your job #: 113452
Project name: Christiansen Creative

Change: Job was quoted for 4 uncommon sheets and 2 foldouts. Came in as 5 uncommon sheets, 2 foldouts.

Price: \$2.29 x 750 = \$1,717.50

Note: Just in case you need a formal change order.

Please review and sign to acknowledge receipt, or issue an updated purchase order.