



Change Order

Date: 9/11/2020

To: Karen Ritter
Rengel Printing Company

From: Krista Kolstad

Change order #: 25226co1

Your PO #: po8498

Your job #: 123675

Project name: Poetry Books - Blank sheets

Change: Books need to be flush cut for auto punching the binding holes properly

Price: \$50.00

Note: Please note additional fee.

Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing