

## **Change Order**

Date: 1/7/2020

To: Tom Kranz

Graphic Design, Inc.

From: Michael Cress

Change order #: 24075co1

Your PO #: 24495

Your job #: 243625

**Project name:** Thorpe Equipment Catalog

Change: Shrink wrapping books for protections

Price: \$0.02 x 1500 = \$30.00

Note: Hi Tom, My guesstimation was correct, it ends up being \$0.02/bk for the bundle

shrinkwrap. Also, if we can get this in 1/13 am, we should be able to have it ready on

1/16.

Please review and sign to acknowledge receipt, or issue an updated purchase order.