



Change Order

Date: 12/27/2019

To: Mark Dombeck
GLS Companies

From: Scott Rooney

Change order #: 24007co1

Your PO #: 128887

Your job #: 265470

Project name: Boldly Go Planner

Change: Cut covers to 2pp front and back.

Price: \$0.40 x 102 = \$40.80

Note: Hi Mark, The covers came in untrimmed, so we'll have to cut them prior to punching/binding.

Please review and sign to acknowledge receipt, or issue an updated purchase order.