



Change Order

Date: 1/14/2020

To: Scott Board
Shapco Printing, Inc.

From: Scott Rooney

Change order #: 23982co1

Your PO #: 250037

Your job #: 250037

Project name: The Caregiver's Companion

Change: Covers arrived trimmed to final size instead of on press sheets for us to trim to sig size. I removed the cutting of covers from our price and added hand adding the covers.

Price: \$0.09 x 3500 = \$315.00

Note: We will be complete with this job on Friday by 2PM. The price will go up \$0.09 per book to \$0.59 per book.

Please review and sign to acknowledge receipt, or issue an updated purchase order.

Binding Fulfillment Finishing