



Change Order

Date: 10/30/2019

To: Andy Kiecker
Minuteman Press - Brooklyn Park

From: Scott Rooney

Change order #: 23669co1

Your PO #:

Your job #:

Project name: Core Connections Course 3

Change: Additional price per book below for cutting the face of the incoming book. The covers arrived at 8.5" x 11" and the guts are 8.563" x 11". We need to trim them to the same size for us to be able to auto punch the job.

Additional price: \$0.29 x 310 = \$89.90

Note: Let me know if this okay for us to do. I will send you a picture as well. The new per book price will be \$1.31 per book. Thanks, Scott

Please review and sign to acknowledge receipt, or issue an updated purchase order.