

## **Change Order**

Date: 10/29/2019

To: John Kiebel

**Daily Printing** 

From: Michael Cress

Change order #: 23568co1

Your PO #: 72511

Your job #: 154548

**Project name: Yearbook Curriculum Guides** 

Change: Insert supplied chip between front inside cover and 1st page after binding.

Additional price:  $$0.08 \times 2002 = $160.16$ 

Note: Here's the formal Change Order

Please review and sign to acknowledge receipt, or issue an updated purchase order.